

## **NOTICE OF MEETING**

### **Employment Committee**

**Wednesday 18 May 2016**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

**To: The Employment Committee**

*Members of the Committee will be appointed prior to the meeting.*

You are requested to attend a special meeting of the above Committee on 18 May 2016 at the conclusion of the Annual Council Meeting in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the agenda overleaf.

This will be one of a series of meetings to follow the Council meeting to make appointments for the ensuing municipal year.

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Kirsty Hunt  
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Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

**AGENDA**

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1. **Election of the Chairman**
2. **Appointment of the Vice-Chairman**
3. **Appointment of Sub-Committees and Advisory Groups**  
Appointment details are set out in Appendix A of Annual Council agenda item 8.